

QUESNEL ART GALLERY SOCIETY CONSIGNMENT AGREEMENT

GIFT SHOP

Artist Name: _____ ID Code: _____

Business Name (if applicable): _____

Cheques Payable To: _____

Address: _____

Phone: Home _____ Work _____ Cell _____

Email: _____

Website: _____

The artist named above and the Quesnel Art Gallery (QAG) hereby enter into a contract for the purpose of the sale of art created by the artist to be sold at the Quesnel Art Gallery Gift Shop. Both parties agree to the following terms and conditions which will be binding.

1. The new Artist must submit a portfolio of their work for approval by a selection committee before they can sell work in the shop. The Artist will provide a brief biography and an Artist Statement with their work.
2. Each Artist must assume responsibility for all art accepted for sale at the Art Gallery Society's Gift Shop including the cost of any insurance the artist chooses to carry.
3. Art Gallery volunteers will be diligent in protecting the Artist's work from theft or damage but the society and its volunteers will not be held responsible if theft or damage should occur.
4. QAG reserves the right to approve all works offered for sale at the gift shop. Artists may submit new works under this contract for review and approval by QAG.
5. The Artist will become a member of the Quesnel Art Gallery and keep that membership current as long as their work is in the shop.
6. The Quesnel Art Gallery will retain a 35% commission on all members work sold.
7. If the Artist provides a minimum of 6 hours volunteer work per month on behalf of the gallery, for a minimum of three months before sales occur, then this commission is reduced to 25%.
8. Sales are tabulated at the end of each month, and paid before the end of the following month.
9. The price of each piece will be determined solely by the Artist and any art received without a sales price will be considered incomplete and will not be offered for sale.
10. The Artist will complete an inventory sheet provided by QAG listing pieces sequentially with an ID code, description and price.

11. QAG will provide each artist with an ID code. Each piece of art will carry this ID code on a label attached to the piece followed by 001, 002, 003 etc.
12. Items removed by the Artist at any time must be clearly recorded on the inventory sheet and initialed with the date of removal.
13. The Artist is responsible for packing, shipping or delivery of their art to QAG and for the return packing and pickup.
14. Three paintings at one time may be displayed in the shop for six months. These will then be replaced by another three paintings. Works must be a maximum of 28 inches on one side as space is at a premium.
15. All other items may be displayed for twelve months, but artists are encouraged to keep inventory fresh, current and seasonal when applicable.
16. Works submitted must be properly prepared for display.
17. The QAG reserves the right to remove inventory from display after 12 months, at which time QAG will make every reasonable effort to contact the Artist to arrange for pick-up of their art. Any inventory unclaimed after 90 days from the date of removal will be considered the property of the Quesnel Art Gallery.
18. The QAG reserves the right to cancel this contract if:
 - a. The Artist's actual work differs from that represented by submitted images in terms of quality, condition, content, colour accuracy or hanging hardware.
 - b. Terms and conditions of this contract are not adhered to.
 - c. Closure of the Art Gallery.

I agree to the terms and conditions of this contract.

Artist Name (Please print)

Artist Signature

Date

QAG Representative's Name

QAG Representative Signature

Date
